

**District of East Hertfordshire
Premises Licence
Licence No: 16/0357/PLDPS**

Licensing Act 2003

Part 1 – Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION	
Bacchus Station Road, Anchor Street, Bishops Stortford, Hertfordshire, CM23 3BP	Telephone: 01279 757200

WHERE THE LICENCE IS TIME LIMITED THE DATES
Not applicable

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

SALE OF ALCOHOL		
Friday and Saturday	12:00	03:00
Sunday to Wednesday	12:00	00:00
Thursday	12:00	02:00
The Sale of Alcohol shall also be permitted on the following days from 12:00 - 03:00 Sunday preceding Bank Holiday, New Year's Eve and Christmas Eve.		
PERFORMANCES OF DANCE (INDOORS)		
Friday and Saturday	12:00	03:30
Sunday to Wednesday	12:00	00:30
Thursday	12:00	02:30
FILMS (INDOORS)		
Friday and Saturday	12:00	03:30
Sunday to Wednesday	12:00	00:30
Thursday	12:00	02:30
LIVE MUSIC (INDOORS)		
Friday and Saturday	12:00	03:30
Sunday to Wednesday	12:00	00:30
Thursday	12:00	02:30
LATE NIGHT REFRESHMENT (INDOORS)		
Friday and Saturday	23:00	03:30
New Year's Eve	23:00	03:30
Sunday to Wednesday	23:00	00:30
Thursday	23:00	02:30
Christmas Eve	23:00	03:30
Late night refreshment is also permitted between 23:00 and 03:30 on any Sunday preceding a Bank Holiday.		
RECORDED MUSIC (INDOORS)		
Friday and Saturday	12:00	03:30
Sunday to Wednesday	12:00	00:30
Thursday	12:00	02:30

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES**ENTERTAINMENT OF SIMILAR DESCRIPTION (INDOORS)**

Friday and Saturday	12:00	03:30
Sunday to Wednesday	12:00	00:30
Thursday	12:00	02:30

Performance of Dance, (Indoors), Films (Indoors), Live Music (Indoors), Recorded Music, (Indoors) and Entertainment of Similar description (Indoors) shall also be permitted on the following days from 12:00 - 03:30 Sunday preceding Bank Holiday, New Year's Eve and Christmas Eve.

THE OPENING HOURS OF THE PREMISES

Sunday preceding Bank Holiday	12:00	03:30
Friday and Saturday	12:00	03:30
New Year's Eve	12:00	03:30
Sunday to Wednesday	12:00	00:30
Thursday	12:00	02:30
Christmas Eve	12:00	03:30

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES

Alcohol is supplied for consumption both on and off the Premises

Part 2**NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE**

Breeze Bars Ltd
9 Church Street, Bishop's Stortford, Hertfordshire, CM23 2LY
REDACTED

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Company Number - 07371921

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Christopher Michael Allen
REDACTED

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Personal licence number: REDACTED
Licensing Authority: REDACTED

1. No supply of alcohol may be made under the premises licence –
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
6. The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or

supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition -

- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence -
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

8. Where the permitted price would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

9. (1) Sub-paragraph (2) applies where the permitted price on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

10. The admission of children under 18 to any film exhibition must be restricted in accordance with any recommendation made by the film classification body specified in section 4, Video Recordings Act 1984 unless the licensing authority notifies the holder of the premises licence that recommendations made by the licensing authority must be followed instead.

11. Any individual employed on the premises to conduct a security activity (within the meaning of paragraph

ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

1. On nights when licensable activities are provided beyond 12 midnight, there will be from 10pm until 30 minutes following the time at which the sale of alcohol finishes:
 - a) a minimum of 1 SIA registered door supervisors on duty (when up to 100 people are on the premises) or more if the licence-holder's risk assessment for a particular event requires more, and
 - b) a minimum of 2 SIA registered door supervisors on duty (when between 100 and 200 people are on the premises) or more if the licence holders risk assessment for a particular event requires more, and
 - c) when the numbers on the premises exceeds 200 - there will be additional such door supervisors on duty at a ratio of 1:100 in respect of that excess, subject to the proviso that if, between 8pm and 10pm on any such night the numbers on the premises exceed 100, such door supervisor or door supervisors will be on duty at a ratio of 1:100; in each case with door supervisors assisting as street marshals:
 - i. to aid the safe dispersal of customers,
 - ii. to encourage customers to turn left out of the premises and not right in the direction of the residential area, and
 - iii. to organise taxi movements and activities to minimise disturbance and to discourage taxis from dropping off and picking up in Anchor Street and John Dyde Close.
2. At times when there are 3 door supervisors or more are on duty; at least one will be female and at least one male.
3. On nights when the premises are open beyond 12 midnight, in the event of absence of the DPS between 9pm and the closure of the premises, a personal licence holder will be on the premises acting in a position of responsibility.
4. The licensee will convene regular bi-monthly local residents' meetings.
5. The licensee will ensure that all management, staff (including door staff) are fully trained and briefed fully on the four licensing objectives and that they are adhered to.
6. A clear and legible notice outside the premises indicating the normal hours under the terms of the premises license during which licensing activities are permitted.
7. The number of persons admitted to the premises shall not exceed the maximum occupancy of 490 (such number being inclusive of staff and performers working at the premises).
8. A suitable system to control entry to the premises will be used to count the number of persons entering and leaving the premises to ensure that the maximum specified occupancy is not exceeded at any one time. The counting system will be sufficiently accurate to inform an authorised person, on request, of the number of persons in the premises.
9. The licensee will be an active member of Pubwatch, including attendance at Pubwatch meetings and will support the Pubwatch Behave or be Banned scheme
10. The licensee will conduct an age verification check system requiring suitable identification to prevent the sale of alcohol to persons under the age of 18 years and bar staff will be suitably trained to prevent the sale of alcohol to under 18's. The following forms of ID will be acceptable as proof of age: photo driving licence, passport or a PASS accredited proof of age card such as Validate UK.
11. Any person in the premises under the age of 18 (save for (a) those attending a specific under-18 event where no alcohol is sold or (b) those consuming a meal) must be accompanied by an adult and under no circumstances will they be permitted to consume alcohol.
12. There will be no provision of adult entertainment as described in the application whilst any person aged under 18 is in the premises.

13. The licensee will require the door supervisors to maintain and implement an appropriate search policy in relation to persons entering the premises whilst they are on duty.
14. The licensee will maintain a register of all staff, including door supervisors who are working whilst the public are present
15. Toilets will be checked and the licensee will maintain a method of recording those checks
16. CCTV capable of covering both the inside and outside of the premises will be provided to enhance the safety of patrons and staff and will be maintained to the satisfaction of Hertfordshire Constabulary on the following basis:
 - a) all recording will be retained for a minimum of 28 days
 - b) viewable copies to be made available to the Police on request
 - c) CCTV will cover key and vulnerable parts of the premises, to include the main entrance/exit
 - d) all cameras will be maintained in good working order and will continually record save that the licensee will notify the Licensing Department at Stevenage Police Stevenage by email when the CCTV system is inoperative in excess of one day indicating the measures being taken to resolve the problem
17. The licensee will set up a robust system of management to control the number of persons queuing and the number of customers smoking outside the premises including:
 - a) defining areas for smoking and for queuing respectively
 - b) The Licensee will not permit more than 15 people to exit at any one time for smoking purposes
 - c) not permitting persons out of the building to smoke in the defined smoking area after the terminal hour for the sale of alcohol
18. Operational measures will be put in place and maintained so as to minimise the risk of noise or vibration emanating from the premises such as to cause persons in the neighbourhood to be unreasonably disturbed.
19. Prominent, clear and legible notices will be displayed at all exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly.
20. External windows and external and internal doors to the lobby will be kept closed after 11pm whilst regulated entertainment is being provided, save for entrance to, and exit from, the premises.
21. Regular glass and bottle collections will be undertaken throughout the premises and patrons will not be permitted to leave the premises with any glasses or bottles.
22. Waste will not be emptied into external bins or bottle banks between the hours of 9pm and 9 am.
23. A written drugs policy will be in force at the premises with the objective of securing, as far as reasonably practical, the safety of patrons and others attending the premises.
24. A drugs register will be maintained within the premises together with a secure drug deposit box for the safe storage and containment of any drugs found.
25. All policies to be kept in a written format on the premises and be available to Police or the Licensing Authority or any responsible authority on request.
26. All staff training records in relation to company policies and the law relating to the sale of alcohol to drunken persons will be kept on the premises and will be made available to the Police or the Licensing Authority or any responsible authority on request.
27. Adult entertainment as described in the application will not be visible or audible from the outside of the premises.
28. To the extent that it is within the licensee's power, adequate access will be provided for emergency vehicles.
29. An incident log will be kept at the premises and will be made available on request to an authorised officer of the Licensing Authority or to the Police which will record the following:
 - a) crimes reported in relation to the premises

- b) ejections of patrons
- c) complaints received
- d) incidents of disorder
- e) seizures of drugs or offensive weapons
- f) faults in the CCTV system or search equipment or scanning equipment
- g) refusals of the sale of alcohol
- h) inspections of, and visits to, the premises by a relevant authority or emergency service
- i) accidents
- j) lost and found property

- 30. Facilities and equipment suitable for the number of patrons and type of event undertaken will be provided to enable first aid treatment.
- 31. The date on which any staff have obtained first aid qualifications or received refresher training shall be recorded and kept within a logbook
- 32. At least one qualified first-aider will be present on the premises during the whole time the premises are made available for regulated entertainment.
- 33. On nights when the premises trade with a terminal hour for the sale of alcohol of 3am, there will be a last entry time for customers (apart from smokers re-entering the premises after using the dedicated smoking area) of 2am.
- 34. On nights when the premises trade with a terminal hour for the sale of alcohol of 3am, one dedicated person per night will be made responsible for identifying any customer(s) appearing to behave in a drunken manner or to be consuming excessive amounts of alcohol so that the door team can be alerted and a management decision taken whether the customer(s) in question should be refused further alcohol or asked to leave.

ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

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ANNEX 4 - PLANS

Project: BACCHUS BAR, Unit 1, Anchor Road, Bishop's Stortford, Essex
Drawing title: GROUND and MEZZANINE FLOOR PLANS